



CENTRAL FLORIDA CONSTRUCTION CAREER DAYS 2007

APRIL 3-5, 2007

Central Florida Fairgrounds, Orlando

REGISTRATION FORM

WWW.CCDFL.ORG

Company Name: _____

Contact Person: _____

Address: _____

Telephone: _____ FAX: _____

E-mail: _____

SPONSORSHIP/EXHIBIT/LEARNING LAB/EQUIPMENT INFORMATION

1. Information pertaining to the Central Florida Construction Career Days is outlined on the attached Exhibitor Agreement. Please be sure to review the agreement, sign and return with this form and payment.

2. **Sponsors are needed and appreciated.** Please indicate level (must be received **BEFORE** March 2, 2007 for signage)

Bronze (\$250)

Silver (\$500)

Platinum (\$1000)

Includes booth space

3. **Learning Labs:** Firms providing learning labs will be provided a table in the exhibit area at no charge. Please indicate in the comments below what type of lab you are interested in and you will be contacted for further information. Learning Lab Questions can be directed to Wilma L. Magyar, Wilbur Smith & Associates, 803-600-4629, or email wmagyar@wilbursmith.com.

Booth Fees: (Due on or before March 2nd. (Please x the category under which your company/organization falls)

**MID Florida U&TCA, ACAF
FTBA and FICE Members**

Non-Members

**Education /
Government Agency**

\$325.00 per booth
(Members)

\$450.00 per booth
(Non-Members)

No Charge
(Govt. & Education)

4. **Equipment Displays:** Please contact Steve Mello, Rinker Materials at (407) 832-5631, or email him at smello@rinker.com.

5. **Electricity Needed** (You must bring your own extension cord) Yes No

Please describe what type of equipment needs power (TV/VCR, computer, etc.) and how many pieces?

Comments/Description: _____

TOTAL ENCLOSED (Registration fee and Sponsorship): \$ _____

6. Questions/Contact:

- Virgil Rook, HNTB Corporation, at (407) 468-6240, vrook@hntb.com,
- Susan Pendergrass, Ardaman & Associates, 407-948-7275, spendergrass@ardaman.com.

Please make checks payable to:
Construction Career Days of Central Florida
526 S. Division Avenue
Orlando, Florida 32805
Office: (407) 648-0476; Fax: (407)648-0941



CENTRAL FLORIDA CONSTRUCTION CAREER DAYS

APRIL 3-5, 2007

Central Florida Fairgrounds, Orlando

EXHIBITOR AGREEMENT

www.ccdfl.org

The following information is for exhibitors at the 2007 Central Florida Construction Career Days.

1. **DATE/LOCATION:** April 3 – 5, 2007, at the Central Florida Fairgrounds, 4603 West Colonial Drive, Orlando.
2. **CAREER DAYS SHOW TIMES:** The Central Florida Construction Career Days event will be from 7:00 a.m. until around 2:00 p.m. each day. High schools in Brevard, Flagler, Lake, Orange, Osceola, Seminole, and Volusia Counties and vocational technical schools will be in attendance.
3. **REGISTRATION:** Discounts for members of FTBA, Mid-Florida U&TCA, ACAF, FICE and NAWIC are available. There is no booth charge for governmental and educational agencies; however, you **must** register for a booth. **Registration after March 2, 2007 is based upon availability.**
4. **SET-UP TIMES:** Set up can begin on Monday, April 2, 2007 after 12:00 noon. All booths must be set up by 7:30 a.m. on each day of the event. Equipment and booths must be removed after the event on Thursday, April 5, 2007 by 3:00 p.m.
5. **STAGING:** Booths will be set up in the arena area. Your exhibit area is 10 feet x 10 feet. You will be supplied with one 8-foot table and two chairs. There will be electricity available, but you **must** bring your own extension cords. **Please be specific on the registration form as to the type of equipment that requires power.** Depending on your booth location in relation to the power source, plan on a long extension cord. Floors are not covered. They are concrete. You should plan accordingly for your booth and personal comfort in footwear. Be sure to bring plenty of job applications, giveaways and business cards for your booth.
6. **SECURITY:** The contents of your booth will be your responsibility. Security will be provided; however, the Central Florida Construction Career Days (and any of the organizations/companies involved in organizing this event) is not responsible for items lost, stolen or damaged. You should plan to remove any item(s) each day that you are not comfortable leaving outdoors, unsecured overnight.
7. **RECEIVING:** Due to the nature of our event, there are no arrangements for receiving boxes, deliveries, etc. You are responsible for your displays.
8. **EQUIPMENT DISPLAYS:** Please direct all inquiries to Steve Mello, Rinker Materials, (407) 832-5631, or email him at smello@rinker.com.
9. **CHECK-IN:** All exhibitors and visitors will be required to check in upon arrival. Exhibitors will receive booth location at check in. Two lunches will be provided each day. Please plan accordingly for refreshments in addition to this.
10. **PRE-EXHIBIT MEETING:** A pre-exhibit meeting will be held each day (time will be announced at a later date). One person from each booth is **required** to attend. All information pertaining to the Central Florida Construction Career Days will be discussed at this time (i.e., each day's schedule, lunch, etc.). **This information regarding the attendees is extremely important.**
11. **IDENTIFICATION:** Name badges will be issued. Submit names of all participants.
12. **SPONSORSHIP AND PRIZES:** Sponsorships are available and greatly appreciated. The various programs are: Bronze Sponsorships at \$250.00, Silver Sponsorships at \$500.00 and Platinum Sponsorships at \$1,000.00. Platinum Sponsors includes the cost of a booth. Sponsors will be recognized on signage if received by March 2, 2007. Silver and Platinum Sponsors will be recognized on the Event T-Shirts.
13. **REGISTRATION PAYMENT:** See the Booth & Sponsorship Registration Form for the fees. Checks are to be made payable to Construction Career Days of Central Florida and mailed to 526 S. Division Avenue, Orlando, Florida 32805
14. **QUESTIONS/CONTACT:** Virgil Rook, HNTB, 407-468-6240, vrook@hntb.com.
Susan Pendergrass, Ardaman & Associates, 407-948-7275, spendergrass@ardaman.com.

I have read and understand all of the information outlined above.

Signature

Company

Print Name

Date